



An tSeirbhís Phromhaidh The Probation Service

2021 Funding Application – Community Based Organisation. New Application for funding

Project Details

Project Name:	
Address:	
Phone Number:	
Fax Number:	
Eircode:	
Email Address:	
Web Site:	
Capacity:	
Chairperson Name:	
Chairperson Address:	
Phone Number:	
Email Address:	
Project Manager Name:	
Phone Number:	
Email Address:	

Organisational Details

Year Organisation Established:	
Company (CRO) Number:	
Do you have a CHY Number?:	
CHY Number:	
Please state the date you have applied for it:	
Employer Registration Number:	
Bank Account Sort Code:	
Account Number:	
Tax clearance certificate number:	

Section 1. Details regarding your Organisation. Objectives, Board & Staff

Q.1 Please give a brief overview of the objectives of your organisation.

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Q.2a Please give details of the current list of directors, board members and company members.

Name	Position	Director/Board Member	Company Member

Please give details of current numbers of paid, voluntary, community employment, and other workers involved in your organisation.

Position	Full Time Or Part Time	Number of Hours	Yearly Salary (before all deductions) - Basic Salary only:

Q.2b Outline details of the governance controls in your organisation to ensure that good governance practices are in place i.e. board composition/qualification, meetings, independent directors, evaluations, governance code applied, etc.

Q.3 Outline the number of credit cards in place and what they are used for.

Q.4 Outline what controls your organisation has in place to ensure good financial management. Please provide details of the administrative capability in your organisation. Financial procedures should be detailed.

Section 2: Details of proposed Services, Outputs & Outcomes to be provided in 2021

- Q.5 Please provide a brief outline of each type of activity, service or programme your project provides or expects to provide, including the frequency and duration of the activity, service or programme:**

- Q.6 Please provide a brief outline of your participant group or intended participant group by age, gender, education, catchment area, differentiating between the places available for Probation Service and the places available for other referral agencies.**

- Q.7 Outline the planned outcomes / outputs expected in 2021 in respect of Probation Services Funding.**

- **Please include the total number of places reserved for Probation Service clients in the activities/services/programmes mentioned below.**
- **Please provide an outline of any activities/services/programmes which are being proposed for delivery in 2021, including the frequency and duration of the activity, service or programme.**
- **You might also detail what programmes will be delivered in the event of possible continued COVID 19 restrictions.**

Section 3. Funding Requirements

Q.8 If your organisation has lost funding in the last 5 years, please indicate the reasons why (exclude funding that reached its contract end date).

Please provide details of any other prospective funders and the amount of funding requested. *

Q. 9. Total Amount of Funding Sought from the Probation Service 2021:

* €

(* Details to be set out in financial projections Projected Income & Expenditure and Projected Capital Expenditure).

Signed.

_____ **Chairperson**

_____ **Project Manager**

Date: _____